# COLORADO WATER RESOURCES AND POWER DEVELOPMENT AUTHORITY

**1580 LOGAN STREET, SUITE 620, DENVER, COLORADO 80203-1942**
**PHONE: (303) 830-1550 FAX: (303) 832-8205**

## TRAVEL AND EXPENSE REPORT

**NAME**_____ **DATE: FROM**_____ **TO** _____

| **DATE** | | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **PROGRAMS**<br>**W=WPCRF; D=DWRF; S=SWRP**<br>**A=AUTHORITY; O=OTHER** | **W** | **D** | **S** | **A** | **O** | **W** | **D** | **S** | **A** | **O** | **W** | **D** | **S** | **A** | **O** | **W** | **D** | **S** | **A** | **O** | **TOTAL** | |
| **MEALS** | | | | | | | | | | | | | | | | | | | | | $ 0.00 | |
| **LODGING** | | | | | | | | | | | | | | | | | | | | | $ 0.00 | |
| **TAXI/SHUTTLE** | | | | | | | | | | | | | | | | | | | | | $ 0.00 | |
| **TELEPHONE** | | | | | | | | | | | | | | | | | | | | | $ 0.00 | |
| **PLANE, BUS OR TRAIN FARE** | | | | | | | | | | | | | | | | | | | | | $ 0.00 | |
| **PARKING AND STORAGE** | | | | | | | | | | | | | | | | | | | | | $ 0.00 | |
| **MISCELLANEOUS** | | | | | | | | | | | | | | | | | | | | | $ 0.00 | |
| **MILEAGE FROM BACK OF PAGE** | | | | | | | | | | | | | | | | | | | | | $ 0.00 | |
| **TOTAL** | $ 0.00 | | | | | $ 0.00 | | | | | $ 0.00 | | | | | $ 0.00 | | | | | $ 0.00 | |

**I hereby certify that I discharged official duties as a member of the Colorado Water Resources and Power Development Authority on the dates listed and, therefore, request reimbursement for the above traveling and other necessary expenses.**

**Signature**_____

**Approved**_____

**Checked By**_____

| **FOR OFFICE USE ONLY** | |
|---|---|
| | |
| **VENDOR #:** | **INVOICE #:** |
| **ACCOUNT** | **AMOUNT** |
| | |
| | |
| | |
| **CHECK #:** | **DATE PAID:** |

# MILEAGE REPORT

| DATE | FROM | TO | PURPOSE | TOTAL MILES | PROGRAM | $ AMOUNT* |
|---|---|---|---|---|---|---|
| | | | | 1 | W D S A O | $ 0.58 |
| | | | | | W D S A O | $ 0.00 |
| | | | | | W D S A O | $ 0.00 |
| | | | | | W D S A O | $ 0.00 |
| | | | | | W D S A O | $ 0.00 |
| | | | | | W D S A O | $ 0.00 |
| | | | | | W D S A O | $ 0.00 |
| | | | | | W D S A O | $ 0.00 |
| | | | | | W D S A O | $ 0.00 |
| | | | | | W D S A O | $ 0.00 |
| .58 | | | **TOTAL** | 1 | | $ 0.58 |

* As of January 1, 2019, IRS rate is 58.0 cents per mile.